

Next meeting

All You Need to Know, but Can't Always Ask

(In-house Editors Reveal All!)

Wednesday, 5 March 2008, 6.30 pm for 7.00 pm
English Speaking Union
146 Toorak Road West (between Walsh and Marne Streets)
South Yarra (Melway 21 4E)

Are you trying to source freelance work and want to know more about what you need to know? Representatives from **Cengage Learning** (formerly Thomson Learning), **The Five Mile Press**, **Lonely Planet** and **Pearson Education Australia** will share information about what their publishing houses publish, and how and what they want and expect from freelance editors.

Tony Davidson is Managing Editor – Primary at Cengage Learning. Cengage publishes books for the school and higher education markets of Australia and New Zealand. Tony previously worked as Senior Editor – Higher Education at Cengage Learning, and as Senior Editor at Lonely Planet, where he commissioned and managed freelance editors and authors. He also spent three years as a freelance editor, working mainly for Blackwell, Lonely Planet and Oxford University Press.

Julia Taylor is Senior Commissioning Editor at The Five Mile Press, an Australian publisher specialising in children's books, adult non-fiction, Australiana and stationery lines. Julia works mainly on The Five Mile Press adult list, which includes true crime, short stories, general non-fiction and some fiction.

Jennifer Garrett is Managing Editor – Freelancers at Lonely Planet. She started with the company as an editor in the Outdoor Activities Unit (walking, cycling, wildlife and diving guides) and for the past five years has been managing Lonely Planet's ever-expanding freelance editor pool.

Caroline Williams is Project Management and Special Projects Manager in the Schools Division of Pearson Education Australia. Her role includes managing a team of project editors who are responsible for commissioning all freelance editors and designers.

Each panel member will give a short presentation, followed by plenty of time for Q & As. We believe the session will be a major learning opportunity for freelance

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editors, and for in-house editors from other publishers who are grappling with the same issues.

Don't miss out – there is a number limit for this venue.

PLEASE NOTE BOOKING DETAILS

The dinner meetings are organised by volunteer committee members – please assist them in this time-consuming task by taking note of the following.

Cost: \$20 members, \$25 non-members, \$15 students.

Please pay by cash or cheque on the night. We do not have credit card facilities.

Bookings are essential:

- Book with Christina Ratcliffe – email preferred – at <quillpower@bigpond.com> or phone 0400 655 884.
- Book STRICTLY before 5.00 pm on **Monday, 3 March**. Bookings received after this deadline will not be accepted.
- State if you are a Soc Eds member or a member of VWC, ASTC, AusSI or APA, or a non-member student.
- Please state any specific catering requirements; note that vegetarian options are always offered at dinner meetings.
- If you need to cancel, please contact Christina as soon as possible.
- If you cancel after 7.00 pm on the day before the meeting, the Treasurer will contact you shortly after and ask you to pay as if you had attended.
- People who arrive on the night without a prior booking will be unable to attend.



Your chance to take part!
Position(s) vacant: dinner meetings

Learn new skills to enhance your CV!

Event Manager
Location Scout
Talent Spotter
Marketing and Publicity
IT Help Desk

Your Society of Editors needs you!

If you have ideas about possible speakers, discussion topics, new venues (especially on the north side of town) – or anything else to do with the dinner meetings – please contact Eve or Liz. Organising dinner meetings is rewarding and satisfying, but, like all volunteer jobs, the more help the merrier!

The Bookings Officer position has now been filled; many thanks to Nonie Sadler for her great contribution last year and to Christina Ratcliffe for taking on this position in 2008.

Contact details

Eve Recht: <everecht@optusnet.com.au> or 9497 1332

Liz Steele: <lzsteele@melbpc.org.au> or 9387 9417

Regular column update

Please note that the first Membership Report for 2008 will appear in next month's issue.

Also, in news just to hand, Lorelei Vashti Waite, the author of our popular Ed. and the City column, has left NYC for a few months. So, for the time being, she won't be reporting on her adventures in the New York publishing world. We hope to resume this column on Lorelei's return to her NYC post.

Niki Horin

Newsletter Editor

We've been Facebooked!

The Society now has a group page on Facebook. The group is open to anyone who wants to join and is a forum to network with fellow editors (we already have one interstate member) or just to find out what events are coming up.

Go to

<www.facebook.com/group.php?gid=21239012776> ,

or simply search for 'Society of Editors (Victoria)' at

<www.facebook.com> .

Melanie Dankel

Training Officer

Change in presidency

The committee regretfully announces the resignation of Society president, Renée Otmar. Renée officially tendered her resignation on 28 January. As some of you may know Renée and her family have recently moved to Geelong, and at this distance Renée felt that she would not be able to fully discharge her duties as president.

Over the past six months, Renée has been an effective and inspiring leader of the committee, and her energy and enthusiasm will be greatly missed by all. We wish Renée all the very best and know that even though she will be a little further away she will still be involved in the happenings of the Society, as she continues her work on the national accreditation scheme and organises events for Society members in regional parts of the state. We thank Renée for her hard work as president and wish her all the best in her new life in Geelong.

At the January committee meeting on 13 February, the committee voted Liz Steele as our new president for the remainder of 2007–08. Liz, as all of you will know, comes to the position with great experience, having been president of the Society two years running until July 2007. Everyone on the committee is very pleased to have Liz at the helm and thanks her for taking on this challenging role at such short notice. Welcome back, Liz!

Niki Horin

On behalf of the Society of Editors (Victoria) committee

IPEd Notes

News from the Institute of Professional Editors

February 2008

*Obesa cantavit**

On 2 August 1998 the presidents of six Australian societies of editors met in Melbourne to discuss how they might bring their state-based societies together in some way. During the decade since then the societies have chalked up many collaborative efforts, but perhaps the most important is drawing up and agreeing on a constitution that enables them to federate as a national body. On 22 January 2008 the Australian Securities and Investments Commission issued a certificate of registration for the Institute of Professional Editors as a public company limited by guarantee. Special thanks to Virginia Wilton of the Canberra society for her tireless work on the detail of the constitution and to Ed Highley, secretary of the Interim Council, for seeing it through.

*The fat lady sings.

Accreditation

Karen Disney of the South Australian society has been participating in national action ever since she attended that initial meeting in Melbourne ten years ago. As the current chair of the Accreditation Board, Karen prodded the board into action after the holidays with a teleconference at the end of January. The major item on the agenda was the arrangements for the first editing examination, including consideration of the feedback from the issues paper circulated in the second half of last year as well as the costs and logistics of running the exam. The board is working closely with the Assessors Forum, which is responsible for the content and marking of the examination paper. The plan is to hold the first exam in mid-2008; more details next month.

Website

The IPEd website <www.iped-editors.org> is looking better all the time. It now contains an RSS feed for continuous updates and a calendar to keep track of professional events. Training officers in particular are urged to post details of their society's programs so that members can plan their professional development. And members are urged to fill in the web user survey – the information you supply will form the basis of a submission to obtain funding that will enable IPEd to sponsor tailored computer training for member societies.

2009 conference

The South Australian society will host our next national conference in Adelaide in October 2009. It seems a long way off, but now is the time to start making plans – saving your pennies or dropping hints to your employer – for this fully tax-deductible expenditure on your professional development.

Janet Mackenzie
Liaison Officer

Accreditation Board news

CredAbility 7: Follow-up to Accreditation workshops

Consultation with members of the Australian societies has played an important role in the development of the accreditation scheme ever since IPEd (then CASE) first began working towards that goal. Between September and December last year, workshops were held around the country to consider and discuss the sample accreditation examination. Editors gave a great deal of thought to the assessment content, the weighting of components, how candidates would approach the exam, and the way the exam would be conducted. Many editors tested themselves by attempting the sample exam and were able to offer especially valuable feedback. The Accreditation Board is grateful to all those who contributed to the review process.

In considering all the feedback, and formulating our brief to the exam development team, we have not been able to act on every suggestion made – sometimes for practical reasons, and sometimes because suggestions have been contradictory. But we are confident that the accreditation examination will be a far more effective and equitable instrument of assessment because of the wealth of constructive criticism and comment received.

One of the most debated issues concerning the exam has been the mode of delivery: whether it should, as originally envisaged, be a hard-copy exam, or whether online and/or computer-based delivery should be offered as well as or instead of the hard-copy exam. On this matter, too, we have listened to the views of the societies' members, at the Hobart conference and in written responses to an issues paper put forward by IPEd (July 2007). A subcommittee is currently studying the feasibility and costs of a range of exam delivery options, and the results of that study will guide the board's decision.

In the meantime, the Accreditation Board has reached agreement on the following points, based on feedback from the accreditation workshops in 2007.

Eligibility

Candidates will not be required to have a nominated number of years' industry experience in order to sit the exam, but the exam will be designed for editors with at least two to three years' experience.

Standards and authority for exam

The exam will be based on *Australian Standards for Editing Practice* (Council of Australian Societies of Editors, 2001).

The *Style Manual for Authors, Editors and Printers*, 6th edition (John Wiley & Sons, 2002), will be the assumed style guide for the exam; however, candidates may nominate, and use, another authority if they feel it is necessary (stating their reasons). The assessors' primary concern will be consistency.

If a question posed in the exam clearly requires an answer involving 'acceptable' usage that candidates disagree with, candidates should demonstrate in their answer that they understand what they are being asked to do and justify their preferred usage.

continued on page 4

Exam development

The exam development team will consist of one writer, three reviewers who will have considerable input to refining the final exam, and one person to proofread and conduct a timing trial.

All assessors will be asked to contribute suggestions for Parts 1 and 3 (see below), to increase the variety of assessment options.

Exam marking

Assessors will either meet or participate in a teleconference to discuss a range of acceptable answers to exam questions, to ensure that the approach to marking is fair and consistent.

The exam will be scored either Pass or Fail. The pass mark will be 80% of the total number of marks available in the exam. Since the exam is a test of competence (not excellence) in applying *Australian Standards for Editing Practice*, the Accreditation Board expects that a competent editor with two to three years' experience, or equivalent, will score well above the pass mark.

Exam structure, weighting of marks

Part 1 will be worth 25% and will include some multiple-choice questions.

Part 2 will be worth 35% and will consist of one passage for editing.

Part 3 will be worth 40% and will require candidates to answer four questions from a choice of twelve.

Exam content

Part 1

Multiple-choice questions will be included (up to 15% of the total mark).

The focus of questions will be on correcting errors rather than on rewriting/improving the sentences.

Part 2

The passage for editing will be considerably shorter than the one provided in the sample exam. It will be general, requiring no specialist knowledge of the subject or genre. Minimal structural editing will be required, and candidates will be given explicit instructions on what they are expected to do.

The passage will be presented double-spaced and in a reasonably large font. Scribble paper will be provided, and candidates may use pencils and erasers when editing.

Part 3

Eight of the questions offered in Part 3 will be general, testing skills and areas of knowledge that would be expected of editors working in any genre. The remaining four questions will be specialised, but the specialties offered will vary from exam to exam.

All questions in Part 3 will be of roughly equal difficulty.

Questions will be open-ended; instead of instructing a candidate to 'Write a letter', they will say, for example, 'Explain what you would do. Write down your conversation, email or other communication strategy'.

Duration of exam

The exam will last three hours. There will be fifteen minutes' reading time provided before the exam begins, during which no writing will be allowed.

Given that the passage for editing in Part 2 will be considerably shorter than the one provided in the sample exam, it is expected that candidates will have ample time for checking their work within the three hours.

Candidates with a disability

The Accreditation Board will consider, on a case-by-case basis, how best to accommodate candidates with a disability. Candidates with special needs should, in the first instance, talk to their Accreditation Board delegate.

In the coming critical months, we will keep members up to date on accreditation news through the CredAbility column in societies' newsletters, but in the interim you are welcome to contact your Accreditation Board delegate if you have queries or require further information.

IPEd Accreditation Board Representative (Vic.): Vivienne Scott

Email Vivienne at <vivienne@spressservices.com> or by phone on 0416 754 338 or 9537 7406 (a/h).

Vivienne Scott

IPEd Accreditation Board Representative (Vic.)

Useful Websites for Editors

This monthly column invites all those intrepid Internet explorers among the Society's membership to share their online discoveries. Including you! It is intended to be a forum for sharing Internet sources useful to editors.

Thanks to L. Elaine Miller for her contribution to this month's column; it's great!

The dear old semicolon doesn't get much action in newsprint or public notices. So when Elaine chanced upon an entire newspaper article devoted to the 'little wink', she just had to share it ... To read this entertaining and amusing article visit *The New York Times* online:

<www.nytimes.com/2008/02/18/nyregion/18semicolon.html?_r=1&oref=slogin>.

Submissions ... please!

Do you know of a useful technical information website? Do you have a favourite editing blog you would like to share? Do you want to alert your fellow editors to an interesting journal article or a humorous editing website? If so, please email the website address details along with a short explanation of why you like the site to the *Newsletter* editor: <niki.soe@fivemile.com.au>.

Niki Horin

Newsletter Editor

Multimedia: a realm of opportunity for editors?

Multimedia project manager Pepi Ronalds reflects on the (missed) opportunities for editors in the multimedia sector and the possibilities for the future. This article is the first of a two-part series. Part 2 will be published in the March issue.

I have worked as a project manager in the multimedia industry for over a decade. I've been in top tier agencies working on the development of large corporate, government and academic projects. I am well aware of the roles and responsibilities involved. 'Editor' and 'editorial' are not among these. In the scores of multimedia productions I've seen, an editor has been employed only once. Of course editors are involved in on-screen equivalents to print newspapers and magazines, but here I am referring to the production of other commercial multimedia projects, such as corporate websites and CDs.

This peculiar situation is to the multimedia sector's loss. Even the most technophobic of editors could make a difference. Those with a little more technical knowledge could make an even greater one.

The stalling of the vast majority of projects I've been involved with has, in all cases, been due to the client's decision to use their employees (who are not trained writers) to prepare the content. The presence of internal subject-matter experts drives such decisions, which includes a not completely unfounded fear that external writers might not efficiently understand a client's business. When the content finally does arrive it does not reflect the overall project investment. Tones, spellings, styles, voices and approaches vary as widely as the number of contributors involved. In addition, functions and information areas are belatedly identified and then have to be retrofitted to an already developed project.

The multimedia industry has been foolishly slow on the uptake of editorial services, but editors recognised the potential of their contributions long ago. In 2001 various references to on-screen publications were included in the *Australian Standards for Editing Practice*.

From a multimedia perspective, though informed and well considered, the *Standards* are too ambitious in their expectations of what editors should confidently know. Specialist individuals (or teams) now handle many of the responsibilities attributed to editors in the *Standards*. For example front-end developers take responsibility for functionality across different platforms and browsers (as well as site integrity). Information architects, designers and usability experts take care of usability (sometimes entire companies are devoted to that one task). There are professional testers who not only check links, buttons, menu selection, navigation, download time and interactivity, but they also check everything else.

The expectations set within the *Standards* imply that on-screen editors should be highly technical and this is not the case. However, editors who are interested in understanding the wider influence of words in multimedia projects could soon find themselves in high demand. I'll be discussing those wider influences (including search engine optimisation, accessibility and usability) in the next issue.

Pepi Ronalds

(Pepi is a member of the Victorian Society of Editors)

Honorary Life Members

John Bangsund, Ruth Dixon, Elizabeth Flann, Beryl Hill, Nick Hudson, Colin Jevons, Susan Keogh, Vane Lindesay, Janet Mackenzie, Sally Milner, Renée Otmar, Teresa Pitt, Yvonne Rousseau, Ruth Siems, Wendy Sutherland, Basil Walby, Lee White, Jackie Yowell

John Curtain (d. 1999)
Stephen Murray-Smith (d. 1988)
Beatrice Davis (d. 1992)
Anne Godden (d. 2004)
Frank Eyre (d. 1988)

Membership

Membership of the Society is open to anyone engaged professionally in any aspect of editing for publication, or who has had such experience in the past. Associate membership is open to anyone interested in the Society's activities. Associate members may not vote or hold office in the Society.

Application/renewal forms are available from the Membership Secretary or the Society's website:

<www.socedvic.org>

Subscriptions

Full membership \$75
Distant membership \$45
Associate membership \$75

Book review

Writing at Work: How to Write Clearly, Effectively and Professionally

By Neil James, Executive Director of the Plain English Foundation

Published in 2007 by Allen & Unwin

(Paperback, 384pp) ISBN 9781741752182

When asked to write a review of this book for the *Newsletter*, I thought, 'Hmmm, not at the top of the list for my holiday reading', but I was surprised to find it quite absorbing!

This is a book about writing in plain English that is written in plain English. The main reason given for writing this book is 'the National Commission on Writing found that one-third of workplace writers are failing to meet their employer's standards'.

The author suggests that we need to 'unlearn' much that we learned at school about writing. He suggests that there was an era, not so long ago, when the rules of grammar were all but ignored and the skill of writing well was given less emphasis and, it seems, getting the message across was more luck than skill. Fortunately, this era was relatively brief, and he advises those who have a 'grammar phobia' as a result to overcome it.

At school, at all levels, written work is prepared to present a case for an assessor who knows the outcome. There is opportunity to draft and redraft a piece of writing, with sympathetic assistance at each draft stage to edit irrelevancies and hone the essay or report, to make it as perfect as possible for submission within a given framework and timeline.

In the corporate world, to which this book is directed, the author points out that this type of education often did not prepare us adequately for workplace writing of effective letters, memos or proposals. He writes, 'few skills are as important to your career as the ability to write well'. Persuasion for or against a proposal is demanding because there is usually only one chance to convince a client of the merits of your argument. Clients in the business arena are not always on side and can even be hostile. This makes plain, concise writing an extremely important skill.

The author gives examples of good writing, and also of the not-so-good writing (with which we, as editors, are all too familiar) and how best to fix it. He writes about readers to whom a piece of writing is directed; he talks about content,

structure, focus, persuasion and design. He also discusses tone, grammar, verbs, sentences and punctuation as well as style, editing and proofing. He talks about the need to use short words and to cull unnecessary ones.

As I read this book and thought, 'that's a good point', I flagged it with a Post-it note ... with the result that the book now looks like a box of confetti. It contains so much good advice given in a very readable, practical and encouraging manner. There are also plenty of charts and tables that make a point at a glance. Also there are examples of 'how to do it' that make a daunting task seem easy. Even if a reader picked out and put into practice the 'Key Tips' scattered throughout, their writing technique would improve.

Some of these Key Tips are:

- 'Write for your reader rather than yourself.'
- 'If in doubt, cut it out.'
- Turn words with noun endings such as '-ment', '-al', '-ance', '-ence', '-tion', '-ity' and '-sion' into verbs as often as possible.
- 'Read your sentences aloud. If you need to take a breath, you need to break up the sentence.'
- Make sure that punctuation enhances grammatical clarity.
- 'Allocate as much time to editing as you do to drafting.'
- Always proofread with a style sheet or style manual handy.

There are a dozen pages of suggestions for further reading, although I think this book distils the important points about writing in plain English effectively and constructively. One learns, revises and reviews one's skills in the process of conscientiously reading this text. There is no room for a bit of expressive passion, not to mention humour now and then. These have no place in corporate documents such as those described.

The main message of this book is, I think, how best to communicate an intended message to an intended audience by the least complicated route.

Estelle Longfield

OSAE working group update

Occasional Series on the move

The working group enjoyed a relaxed dinner at the North Fitzroy Star Hotel for its final 2007 meeting. The convenor thanked group members for their tireless work and commitment to the Occasional Series project. A vote of general thanks was expressed to the Society of Editors (Victoria) for its continuing support. In particular, as convenor, I would like to thank immediate past President, Liz Steele, for her energy and vision in recognising the work of the Occasional Series (July 2007 Newsletter, page 3).



The OSAE working group, from left: Kerry Biram, Jenny Craig, Diane Brown (convenor) and Wendy Owen. Thanks to Kerry Biram for this photo.

Last year interviews with Honorary Life Members in Victoria and Queensland were facilitated and recorded with Ruth Dixon and Jackie Yowell, Nick Hudson and Basil Walby, and Barbara Ker Wilson and Janette Whelan.¹ We are excited about the interview program and we welcome new member Wendy

Owen to the working group. More interviews are planned in 2008 for the second publication in the Occasional Series, *Editors in Conversation*. And we are pleased to report that sales from the first publication have been steady. If you haven't purchased your copy, access the order form via the Occasional Series page or Publications on the Society's website. We will continue to sell copies at Society meetings. By the way, *Editors in Conversation* was entered in 2007 in the ABR/CAL Calibre Prize and the FAW MUP Publishing Award (to be announced).

The working group also met over summer to archive Occasional Series oral, print, pictorial and born digital material for the first deposit to the Manuscripts Collection, State Library of Victoria. We are particularly pleased that the SLV recognises the historical and cultural significance of the Occasional Series project.

We are currently busy archiving records, interviewing and preparing material for the second publication to be launched in 2009. The Occasional Series project is on the move, and the working group is committed to our aim of more widely promoting editors and the editing profession. We look forward to working with the Society this year and your support.

2008 Occasional Series on Australian Editors working group: Kerry Biram, Diane Brown (convenor), Jenny Craig & Wendy Owen

¹ The interview with Barbara and Jan was facilitated by Jennifer Wright and Sharon Neville for the Occasional Series project.

The Society's first Geelong lunch

Renée Otmar wasted no time on her arrival in Geelong, organising the Society's first regional lunch in Geelong on 8 February at Fisherman's Pier.

Even though it was a showery day, it didn't detract from the happy interchange of ideas. There were 17 editors present. As always, Renée was her enthusiastic self and she spoke about the progress of the accreditation venture in a most encouraging manner and answered questions.

It was good to meet some other colleagues and hear about their successes in the profession, and there will, I think, be further meetings in the Geelong area.

Thanks to Estelle Longfield for her feedback on the lunch.

Promote your skills – brochures

So why do you need an editor?

Sometimes it's hard to promote a job that largely consists of invisible mending. After all, if you've done your job well, there won't be much evidence that you've done a great deal of work at all. You can't front up to a prospective client waving an original dog-eared manuscript in an attempt to show them how you transformed it into a clear, logical and well-structured text.

However, you could send out brochures explaining to potential clients just what editors do. And the best part is you don't even need to write the brochure yourself. Due to demand, the Society has printed another 2,000 copies of our **Why do you need an editor?** brochure.

Five free copies

As a member of the Society of Editors (Vic.), you can get five copies for free simply by filling out and mailing the form at the bottom of this page. If you need more copies, you can order brochures in quantities of 50 or 100.

Payment for more than five copies

Cheques or money orders need to be payable to **The Society of Editors (Victoria) Inc.** Alternatively, you can transfer payment online to the Society's bank account: The Society of Editors (Vic.) Inc, Commonwealth Bank, BSB 063-114, account number 0090-1695. In the description line, type BRO followed by your membership number, which is on your membership receipt. Include a printout of your online receipt as proof of the transaction and send it with the form below.

Fill out the tear-off slip below and send it to:

Philip Bryan

GPO Box 943

Melbourne, Victoria 3001



'Why do you need an editor?' brochure

Please send me:

- Five free copies
- 50 copies for \$15
- 100 copies for \$20

Name:

Address:

State:

Postcode:

Method of payment

- Cheque
- Money Order
- Online transfer





ABN: 92 015 006 730

P.O. Box 176, Carlton South, Victoria 3053 Australia

www.socedvic.org

Membership application and renewal 2007-08

MY DETAILS PLEASE PRINT ALL DETAILS CLEARLY

Given name Family name

Address Suburb

State Postcode E-mail

Tel: (BH) (AH) (Mobile)

MEMBERSHIP APPLICATION COMPLETE THIS SECTION IF APPLYING FOR MEMBERSHIP

I want to apply for **FULL MEMBERSHIP** of the society.

*Applicants **must** tick one or other of the following two boxes, but may tick both boxes.*

I have two years' full-time (or the equivalent in part-time) editing experience in paid employment **OR**

I have a post-secondary qualification in editing and publishing and one year's full-time (or the equivalent in part-time) editing experience in paid employment.

I have attached a short statement that substantiates the option I have ticked above. It includes a summary of the type and duration of my editing experience and details any relevant qualifications I have. **Note: Applicants for full membership must provide this information.**

I have attached statements from two people in editing-related employment which state that I have the necessary qualifications and experience required for full membership. (These references state each person's current occupation, employer and position.) **Note: Applicants for full membership must provide this information.**

I want to apply for **ASSOCIATE MEMBERSHIP** of the society. I have an interest in editing and associated disciplines and in the society's aims generally.

I want my associate or full membership to be **DISTANT MEMBERSHIP** because I live over 50 km from the Melbourne GPO.

MEMBERSHIP RENEWAL COMPLETE THIS SECTION IF RENEWING YOUR EXISTING MEMBERSHIP

I wish to **RENEW MY MEMBERSHIP** of the society for 2007-08.

MY PAYMENT NOTE: WE DO NOT PROCESS APPLICATIONS WITHOUT PAYMENT, OR EVIDENCE OF PAYMENT, ATTACHED TO THIS FORM.

I **ENCLOSE** a **CHEQUE** **MONEY ORDER** for \$ *Note: All memberships are due and payable on 1 July each year. New members after 1 January 2007 only pay half the membership fee for the 2007-08 year ... see table at right.*

Category	Payment required	Applicants 1/1/08-30/06/08
Full	\$75	\$37.50
Full (distant)	\$45	\$22.50
Associate	\$75	\$37.50
Associate (distant)	\$45	\$22.50

I have **TRANSFERRED PAYMENT** online to the society's bank account The Society of Editors (Vic) Inc / Commonwealth Bank / BSB 063-114 Account number 0090 1695. *Note: In the DESCRIPTION line, please type 'MEM' followed by your surname (or as many characters that will fit).* **I enclose a printout of my online receipt as proof of transaction.**

I would be interested in talking to a committee member about joining the committee at some stage in the future.

Date / / Signature

PLEASE COMPLETE THIS FORM AND POST IT TO SOCIETY OF EDITORS (VIC), P.O. BOX 176, CARLTON SOUTH, VICTORIA 3053 AUSTRALIA.

Dates for your diary

Next meeting

All You Need to Know, but Can't Always Ask

Wednesday, 5 March 2008

April dinner meeting

The publisher of *Mao's Last Dancer*
talks about the book and its success

Wednesday, 9 April 2008



If undeliverable,
please return to
PO Box 176
Carlton South VIC 3053

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